

	Republic of the Philippines	Department:	Bids and Awards Committee
	ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY	Doc. Code:	QF-BAC-02
	La Paz, Iloilo City	Rev. No.:	00
	REQUEST FOR QUOTATION	Effective Date:	July 1, 2022

(PR/JR NO.) : SVP-2024-304

Date : NOV 15 2024

Doc Track No. : 76342

TO: ALL PROSPECTIVE SUPPLIERS

1. The **Iloilo Science and Technology University (ISAT U)** through the **Office of the BIDS and AWARDS COMMITTEE** intends to procure **BOOKS** for CY 2024, in accordance with Section **53.9** (Negotiated Procurement – **Small Value Procurement**) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.
2. The Approved Budget for the Contract (ABC) is **Fifty-Five Thousand Ninety Four Pesos Only (55,094.00)**. The period for the performance of this obligations shall not go beyond the validity of the appropriations for this project. For purposes of evaluation, comparison and ranking of bids/offers, the suppliers who submitted the single / lowest calculated responsive quotation shall be awarded the Purchase Order after evaluation by the Technical Working Group (TWG).
3. The Procurement Mechanism to be used is **"BY LOT"**.
4. Please quote your **best offer** for item/s described herein, **subject to the (Terms of Conditions/Technical Specifications)** of this Request for Quotation (RFQ). Subject your quotation duly signed by your authorized representative **not later than 3:00 PM** on NOV 21 2024 at the Procurement Management Office (PMO) – BAC Secretariat Office, ISAT U, Burgos St., La Paz, Iloilo City. Quotations may also be submitted through email at the address and contact numbers indicated below.
5. Quotation shall be enclosed in a sealed envelope and addressed the PMO – BAC Secretariat at the address given above. The envelope should have the PR/JR Number boldly and conspicuously identified.
6. The successful proponent must be able to meet the following requirements:
 - 6.1 The **Terms and Conditions/Technical Specifications**, as provided.
 - 6.2 The **Schedule of Requirements**, as provided.
 - 6.3 A copy of your 2024 **Business Permit/Mayor's Permit** and **PhilGEPS Registration Number** is also required to be submitted along with your signed quotation/proposal. (see GPPB Resolution No. 09-2020 Item 6.2)
 - 6.4 The **Omnibus Sworn Statement (GPPB-prescribed forms), Income/Business Tax Return for ABC's above PhP 500,000.00** will also be required to be submitted *prior to award*. (see GPPB Resolution No. 09-2020 Item 6.3)
7. The quotation should be valid for sixty (60) calendar days from the due date indicated above.
8. ISAT U reserves the right to request for additional documents that it deems necessary in order to make any decision or any quotation.
9. All prospective suppliers must fill out the RFQ provided by ISAT U. Any quotation other than what is provided by the Procuring Entity (PE) or is patently not complying with the RFQ requirements may not be considered.
10. ISAT U reserves the right to accept or reject any quotation, to annul the procurement process, or not to award the contract without thereby incurring any liability to the affected bidders.
11. Submission of quotation in response to this request shall be construed as commitment to undertake the services in accordance with the terms and conditions or specifications, and schedule of implementation set forth in this RFQ.
12. For any clarification, you may contact us at (033) 320-7190 local no. 133 or email us at bac.isatu@gmail.com

ENIEDA G. CORONA
BAC Chairperson



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INSTRUCTIONS

1. Accomplish this RFQ correctly, accurately, and completely.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory. Failure to comply with any of the mandatory requirements will disqualify your quotation.
4. Failure to follow these instructions will disqualify your entire quotation.

TECHNICAL SPECIFICATION

1. Please quote your **best offer** for item/s below. Please do not leave any blank items. Indicate "F" if the item offered is for FREE or "NA" for NOT AVAILABLE in the "Total Cost" if applicable.
2. Bidders must state "**Comply**" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each Specification.

Item No.	Product Category	Description/Specification	ABC per Line Item (if applicable)	QTY	Unit	<i>To be filled up by Supplier</i>			
						Bidder's Offer (State brand & model)	Bidder's Statement of Compliance	Unit Cost (VAT Inclusive)	Total Cost (VAT Inclusive)
1	Book	TreeTops Myths and Legends: Animal Tricksters (Level 11), PB, 0 by Gourlay		1	copy				
2	Book	Dictionary of Quotations, PB, 0 by James		1	copy				
3	Book	The Accidental Father Christmas, PB, 2017 by McLaughlin		1	copy				
4	Book	Oxford Primary Thesaurus: The Ultimate Toolkit for Complete Success: imagine, Create, Succeed, HB, 2018 by N/A		1	copy				
5	Book	Young Learner's: My First 1000 Words (Y-425), HB, 0 by N/A		1	copy				
6	Book	Oxford First Dictionary: Discover, Understand, Succeed (with Free Online Activities), HB, 2018 by N/A		1	copy				
7	Book	Young Learner's: Children's Reference Encyclopedia: Sports, Arts and Entertainment (Y-99), HB, 0 by N/A		1	copy				
8	Book	Young Learner's: Children's Reference Encyclopedia: Science		1	copy				



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		and Technology (Y-97), HB, 0 by N/A						
9	Book	Young Learner's: Children's Reference Encyclopedia: Plant Kingdom (Y-93), HB, 0 by N/A	1	copy				
10	Book	Young Learner's: Children's Reference Encyclopedia: Inventions and Discoveries (Y-98), HB, 0 by N/A	1	copy				
11	Book	Young Learner's: Children's Reference Encyclopedia: People and Places (Y-100), HB, 0 by N/A	1	copy				
12	Book	Young Learner's: Children's Reference Encyclopedia: Animal Kingdom (Y-94), HB, 0 by N/A	1	copy				
13	Book	Young Learner's: Children's Reference Encyclopedia: History (Y-96), HB, 0 by N/A	1	copy				
14	Book	Young Learner's: Picture Dictionary (Y-101), PB, 0 by N/A	1	copy				
15	Book	Oxford First Thesaurus: Imagine, Create, Succeed (with Free Online Activities), HB, 2018 by N/A	1	copy				
16	Book	Young Learner's: My First Illustrated Dictionary (Words, Pictures, Definitions, and Usage) (Y-522), HB, 0 by N/A	1	copy				
17	Book	Oxford Illustrated Dictionary of 19th Century Language, PB, 2018 by N/A	1	copy				
18	Book	Oxford Illustrated Dictionary Children's Thesaurus, PB, 2018 by N/A	1	copy				
19	Book	Oxford Junior Illustrated Thesaurus: Imagine, Create, Succeed (with Free Online Activities), HB, 2018 by N/A	1	copy				
20	Book	Young Learner's: Quick, Smart Grammar - Pronouns (Y-124), PB, 0 by N/A	1	copy				
21	Book	Young Learner's: Quick, Smart Grammar - Sentences (Y-120), PB, 0 by N/A	1	copy				



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22	Book	Young Learner's: Quick, Smart Grammar - Articles and Determiners (Y-125), PB, 0 by N/A	1	copy				
23	Book	Young Learner's: Quick, Smart Grammar - Prepositions, Interjections and Conjunctions (Y-122), PB, 0 by N/A	1	copy				
24	Book	Young Learner's: Quick, Smart Grammar - Punctuation (Y-123), PB, 0 by N/A	1	copy				
25	Book	Young Learner's: Quick, Smart Grammar - Adverbs (Y-121), PB, 0 by N/A	1	copy				
26	Book	Young Learner's: Quick, Smart Grammar - Verbs (Y-126), PB, 0 by N/A	1	copy				
27	Book	Young Learner's: Quick, Smart Grammar - Nouns (Y-119), PB, 0 by N/A	1	copy				
28	Book	Young Learner's: My Wipe-Clean Book of Birds (Y-268), PB, 0 by N/A	1	copy				
29	Book	Young Learner's: My Wipe-Clean Book of Wild Animals (Y-265), PB, 0 by N/A	1	copy				
30	Book	Young Learner's: My Wipe-Clean Book of Time (Y-270), PB, 0 by N/A	1	copy				
31	Book	Young Learner's: My Wipe-Clean Book of Farm and Pet Animals (Y-264), PB, 0 by N/A	1	copy				
32	Book	Young Learner's: My Wipe-Clean Book of Shapes and Colours (Y-255), PB, 0 by N/A	1	copy				
33	Book	Young Learner's: My Wipe-Clean Book of Action Words (Y-262), PB, 0 by N/A	1	copy				
34	Book	Young Learner's: My Wipe-Clean Book of Vegetables (Y-259), PB, 0 by N/A	1	copy				
35	Book	Young Learner's: My Wipe-Clean Book of Occupations (Y-272), PB, 0 by N/A	1	copy				
36	Book	Young Learner's: My Wipe-Clean Book of My Body (Y-261), PB, 0 by N/A	1	copy				



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37	Book	Young Learner's: My Wipe-Clean Book of Alphabet (Y-253), PB, 0 by N/A	1	copy				
38	Book	Young Learner's: My Wipe-Clean Book of Flowers (Y-269), PB, 0 by N/A	1	copy				
39	Book	Young Learner's: My Wipe-Clean Book of Fruits (Y-258), PB, 0 by N/A	1	copy				
40	Book	Young Learner's: My Wipe-Clean Book of Numbers (Y-254), PB, 0 by N/A	1	copy				
41	Book	Young Learner's: My Wipe-Clean Book of First Words (Y-256), PB, 0 by N/A	1	copy				
42	Book	Young Learner's: My Wipe-Clean Book of Vehicles (Y-271), PB, 0 by N/A	1	copy				
43	Book	Young Learner's: My Wipe-Clean Book of Rhyming Words (Y-257), PB, 0 by N/A	1	copy				
44	Book	Bible Stories: David and Goliath, PB, 0 by Macaw Books	1	copy				
45	Book	Bible Stories: Samson and Delilah, PB, 0 by Macaw Books	1	copy				
46	Book	Bible Stories: Moses, PB, 0 by Macaw Books	1	copy				
47	Book	Bible Stories: Birth of Christ, PB, 0 by Macaw Books	1	copy				
48	Book	Global Warming: Climate Change, PB, 2013 by Macaw Books	1	copy				
49	Book	Global Warming: Save Water, PB, 2013 by Macaw Books	1	copy				
50	Book	Global Warming: Reusing and Recycling, PB, 2013 by Macaw Books	1	copy				
51	Book	Global Warming: Organic Way, PB, 2013 by Macaw Books	1	copy				
52	Book	Global Warming: Extreme Weather, PB, 2013 by Macaw Books	1	copy				
53	Book	Global Warming: Global Warming and Biodiversity, PB, 2013 by Macaw Books	1	copy				



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54	Book	Global Warming: Greenhouse Gases and The Ozone Layer, PB, 2013 by Macaw Books	1	copy				
55	Book	Global Warming: Deforestation and Desertification, PB, 2013 by Macaw Books	1	copy				
56	Book	Global Warming: Renewable and Alternative Energy, PB, 2013 by Macaw Books	1	copy				
57	Book	Global Warming: Save Energy, PB, 2013 by Macaw Books	1	copy				
58	Book	Young Learner's: Heidi (Y-117), PB, 0 by N/A	1	copy				
59	Book	Young Learner's: Little Red Riding Hood (Y-14), PB, 0 by N/A	1	copy				
60	Book	Young Learner's: Pinocchio (Y-8), PB, 0 by N/A	1	copy				
61	Book	Young Learner's: Beauty and The Beast (Y-2), PB, 0 by N/A	1	copy				
62	Book	Young Learner's: Cinderella (Y-4), PB, 0 by N/A	1	copy				
63	Book	Young Learner's: The Little Mermaid (Y-6), PB, 0 by N/A	1	copy				
64	Book	Young Learner's: The Wizard of Oz (Y-114), PB, 0 by N/A	1	copy				
65	Book	Young Learner's: The Emperor's New Clothes (Y-112), PB, 0 by N/A	1	copy				
66	Book	Young Learner's: The Frog Prince (Y-113), PB, 0 by N/A	1	copy				
67	Book	Young Learner's: Rumpelstiltskin (Y-15), PB, 0 by N/A	1	copy				
68	Book	Young Learner's: Ali Baba and Forty Thieves (Y-118), PB, 0 by N/A	1	copy				
69	Book	Young Learner's: Hansel and Gretel (Y-5), PB, 0 by N/A	1	copy				
70	Book	Young Learner's: Fascinating Crafts (Y-360), PB, 0 by N/A	1	copy				
71	Book	Young Learner's: Interesting Crafts (Y-356), PB, 0 by Young Learner's	1	copy				
72	Book	Young Learner's: Fun Crafts (Y-358), PB, 0 by N/A	1	copy				
73	Book	Young Learner's: Exciting Crafts (Y-357), PB, 0 by N/A	1	copy				



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74	Book	Young Learner's: Number Writing Book 1-100 (Y-453), PB, 0 by N/A	1	copy				
75	Book	Young Learner's: Number Writing Book 1-50 (Y-452), PB, 0 by N/A	1	copy				
76	Book	Global Warming: Save Energy, PB, 2013 by Macaw Books	1	copy				
77	Book	Young Learner's: Heidi (Y-117), PB, 0 by N/A	1	copy				
78	Book	Young Learner's: Little Red Riding Hood (Y-14), PB, 0 by N/A	1	copy				
79	Book	Young Learner's: Pinocchio (Y-8), PB, 0 by N/A	1	copy				
80	Book	Young Learner's: Beauty and The Beast (Y-2), PB, 0 by N/A	1	copy				
81	Book	Young Learner's: Cinderella (Y-4), PB, 0 by N/A	1	copy				
82	Book	Young Learner's: The Little Mermaid (Y-6), PB, 0 by N/A	1	copy				
83	Book	Young Learner's: The Wizard of Oz (Y-114), PB, 0 by N/A	1	copy				
84	Book	Young Learner's: The Emperor's New Clothes (Y-112), PB, 0 by N/A	1	copy				
85	Book	Young Learner's: The Frog Prince (Y-113), PB, 0 by N/A	1	copy				
86	Book	Young Learner's: Number Writing Book 1-10 (Y-450), PB, 0 by N/A	1	copy				
87	Book	Young Learner's: Number Writing Book 1-20 (Y-451), PB, 0 by N/A	1	copy				
88	Book	Young Learner's: Aesop's Fables (Y-410), PB, 0 by N/A	1	copy				
89	Book	Young Learner's: Aesop's Fables (Y-411), PB, 0 by N/A	1	copy				
90	Book	Young Learner's: Aesop's Fables (Y-412), PB, 0 by N/A	1	copy				
91	Book	Young Learner's: Aesop's Fables (Y-413), PB, 0 by N/A	1	copy				
92	Book	Young Learner's: Aesop's Fables (Y-414), PB, 0 by N/A	1	copy				
93	Book	Young Learner's: Mental Maths Book - 5 (Y-589), PB, 0 by N/A	1	copy				
94	Book	Graded Readers: Beauty and The Beast Level 4, PB, 2012 by Macaw Books	1	copy				



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95	Book	Graded Readers: Bremen Town Musicians Level 4, PB, 2014 by Macaw Books	1	copy				
96	Book	Graded Readers: The Hare and The Tortoise Level 1, PB, 2013 by Macaw Books	1	copy				
97	Book	Graded Readers: The Ugly Duckling Level 3, PB, 2014 by Macaw Books	1	copy				
98	Book	Graded Readers: The Wolf and The Seven Kids Level 1, PB, 2013 by Macaw Books	1	copy				
99	Book	Graded Readers: The Gingerbread Man Level 2, PB, 2014 by Macaw Books	1	copy				
100	Book	Graded Readers: The Three Billy Goats Level 1, PB, 2013 by Macaw Books	1	copy				
101	Book	Graded Readers: Rumpelstiltskin Level 3, PB, 2014 by Macaw Books	1	copy				
102	Book	Graded Readers: Hansel and Gretel Level 3, PB, 2014 by Macaw Books	1	copy				
103	Book	Graded Readers: Jack and The Beanstalk Level 4, PB, 2012 by Macaw Books	1	copy				
104	Book	Graded Readers: The Sly Fox and The Little Red Hen Level 1, PB, 2013 by Macaw Books	1	copy				
105	Book	Graded Readers: Emperor's New Clothes Level 4, PB, 2012 by Macaw Books	1	copy				
106	Book	Young Learner's: Easy-to-Read Moral Stories: Bessie the Borrower (Y-569), PB, 0 by N/A	1	copy				
107	Book	Young Learner's: Easy-to-Read Moral Stories: Bernie Gets Into Trouble (Y-566), PB, 0 by N/A	1	copy				
108	Book	Young Learner's: Easy-to-Read Moral Stories: Ginger's Special Birthday (Y-568), PB, 0 by N/A	1	copy				
109	Book	Young Learner's: Easy-to-Read Moral Stories: Buds Helps Mrs.Dory (Y-567), PB, 0 by N/A	1	copy				



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110	Book	Young Learner's: Easy-to-Read Moral Stories: Spotty Learns to Value Money (Y-577), PB, 0 by N/A	1	copy				
111	Book	Young Learner's: Easy-to-Read Moral Stories: Nibs Makes Amends (Y-576), PB, 0 by N/A	1	copy				
112	Book	Young Learner's: Easy-to-Read Moral Stories: Furball Eats Greens (Y-575), PB, 0 by N/A	1	copy				
113	Book	Young Learner's: Easy-to-Read Moral Stories: Dotty Helps Tubby (Y-574), PB, 0 by N/A	1	copy				
114	Book	Young Learner's: Easy-to-Read Moral Stories: Dotty Helps Tubby (Y-574), PB, 0 by N/A	1	copy				
115	Book	Young Learner's: Easy-to-Read Moral Stories: Fufu Saves Water (Y-573), PB, 0 by N/A	1	copy				
116	Book	Young Learner's: Easy-to-Read Moral Stories: Chippy Returns the Money (Y-572), PB, 0 by N/A	1	copy				
117	Book	Young Learner's: Easy-to-Read Moral Stories: Chip and Dash Become Friends (Y-571), PB, 0 by N/A	1	copy				
118	Book	Young Learner's: Easy-to-Read Moral Stories: Careless Elsie (Y-570), PB, 0 by N/A	1	copy				
119	Book	Treasury of Animal Tales: The Golden Needle	1	copy				
120	Book	Treasury of Animal Tales: The Long Necked Swan	1	copy				
121	Book	Treasury of Animal Tales: The Slender Waist of Ants	1	copy				
122	Book	Treasury of Animal Tales: The Tortoise's Cracked Shell	1	copy				
123	Book	Treasury of Animal Tales: The Woodpeckers	1	copy				
124	Book	My First Book of Rhymes	1	copy				
125	Book	Tales of Wits and Wisdom: Saved By The Song of the Wolf	1	copy				
126	Book	English Dictionary Scholar Edition/ Underhill	1	copy				



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127	Book	Diksyunaryong Filipino-Filipino Ayon sa Bagong Alpabetong Filipino / Conception	1	copy				
128	Book	Diksyunaryong Filipino-English / Pacheco	1	copy				
129	Book	Tagalog-English Dictionary / Pahilig	1	copy				
130	Book	Amazing Facts Dinosaurs / 2023	1	copy				
131	Book	Human Body	1	copy				
132	Book	Ultimate Questions & Answers Planet Earth / 2023	1	copy				
133	Book	Ultimate Questions & Answers Science / 2023	1	copy				
134	Book	Ultimate Questions & Answers Space / 2023	1	copy				
135	Book	Wonders of Learning Discover Earthquakes & Volcanoes	1	copy				
136	Book	First Readers: The Princess and the Pea	1	copy				
137	Book	First Readers: Snow White and the Seven Dwarfs	1	copy				
138	Book	Little Scientist Earth & Life Scientists	1	copy				
139	Book	Little Scientist Physicists	1	copy				
140	Book	Discover the World Water Creatures	1	copy				
141	Book	Little Scientist Astronomers	1	copy				
142	Book	Little Scientist Chemists	1	copy				
143	Book	My First Science Book of Botany	1	copy				
144	Book	My First Science Book of Zoology	1	copy				
145	Book	My First Science Book of Anatomy	1	copy				
146	Book	Ang Pagong at ang Kuneho / Pastor / 2023 (Lampara Big Book)	1	copy				
147	Book	Ang Pagong at ang Matsing / Pastor / 2023 (Lampara Big Book)	1	copy				
148	Book	May Gadget Ako, May Libro Ako / Evasco / 2023 (Lampara Big Book)	1	copy				
149	Book	Mga Damdamin ni Butanding / Evasco / 2023 (Lampara Big Book)	1	copy				
150	Book	Tatlong Matitipid na Langgam / Evasco / 2023 (Lampara Big Book)	1	copy				
151	Book	The Monkey and the Turtle / Cruz / 2022 (Adarna Big Book)	1	copy				



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152	Book	May Gadget Ako, May Libro Ako / Evasco / 2023 (Lampara Big Book)	1	copy				
153	Book	Ang Alamat ng Palay / 2023	1	copy				
154	Book	Ang Alamat ng Ampalaya / 2023	1	copy				
155	Book	Smart Kids Jesus, The Miracle Worker / 2020 (Big Book)	1	copy				
156	Book	Alpabetong Filipino / Almario / 2003	1	copy				
157	Book	Ang Alamat ng Palay (Sa Filipino at Ingles) / Almario / 2012	1	copy				
158	Book	Ang Hukuman ni Sinukuan (A Book in 2 Languages) / Almario / 2005	1	copy				
159	Book	Ang Mabait na Kalabaw (A Book in 2 Languages) / Almario / 2005	1	copy				
160	Book	Ang Madyik Silya ni Titoy (Sa Filipino at Ingles) / Molina / 2002	1	copy				
161	Book	Ang Mahiyaing Manok (Sa Filipino at Ingles) / Anonuevo / 2000	1	copy				
162	Book	Paano Kumain ng Kulay? (Sa Filipino at Ingles) / David / 2018	1	copy				
163	Book	Sampung Magkakaibigan Kabilang sa Seryeng Matematika (A Book in 2 Languages) / Canon / 2008	1	copy				
164	Book	Si Pagong at si matsing (Sa Filipino at Ingles) / Almario / 2006	1	copy				
165	Book	Alamat ng Dugong (The Legend of the Dugong) / Matias / 2010	1	copy				
166	Book	Ang Lumang Makina ni Lola Mina / Lola Mina's old Sewing Machine / Borja / 2018	1	copy				
167	Book	Superwoman ni Inay! (Mommy is Superwoman!) / Matias / 2010	1	copy				
168	Book	Alamat ng Butanding (The Legend of the Whale Shark) / Matias / 2011	1	copy				
169	Book	Mahal Kita Inay, I Love You, Inay / Matias / 2009	1	copy				
170	Book	Alamat ng Paru-Paro (The Legend of the Butterfly) / Matias / 2009	1	copy				
171	Book	Alamat ng Duhat (The Legend of Java Plum) / Matias / 2012	1	copy				
172	Book	Ang Paglalakbay ni Potpot (Potpot's Journey) / Malabed / 2014	1	copy				



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SUPPLIER'S INFORMATION

Supplier's Business Name	
Supplier's Business Address	
Contact No.	
Fax No.	
Email Address	
TIN No.	
PhilGEPS Registration No.	

Signature over Printed Name

Position/Designation

Date