



Republic of the Philippines  
**Iloilo Science and Technology University**  
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**OFFICE OF THE UNIVERSITY PRESIDENT**

**MS. AMY SABLAON-MAGO**  
 Administrative and Finance Manager  
 LIBTECH SOURCE PHILIPPINES INC.  
 Unit 3, 2<sup>nd</sup> Flr. 818 Building Arnaiz Ave,  
 San Lorenzo, Makati City

**SUBJECT: NOTICE TO PROCEED**

**Dear Ms. Mago:**

This Notice to proceed is hereby given to your company with the attached purchase order having been approved with the following details:

Reference No.	:	DC-2024-07			
Contract Title	:	PROCUREMENT	OF	ONLINE	
		DATABASE			
Purchase Order No.	:	2024-05-133			
Contract Amount	:	PhP 398,497.98			
Delivery Period	:	30 calendar days upon receipt PO			

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the **Procurement Management Office** with contact no. 320-7190 loc. 125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours,

**GABRIEL M. SALISTRE JR., PEE, DIT**  
 SUC President III

I acknowledge receipt of this Notice on: May 14, 2024  
 Name of Representative of the Bidder: Amy Sablaon Mago  
 Authorized Signature: \_\_\_\_\_



Love2024

