



Republic of the Philippines  
**Iloilo Science and Technology University**  
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**OFFICE OF THE UNIVERSITY PRESIDENT**

**MR. CHARLES A. PADERNAL**  
 Authorized Representative  
 CHARLES OFFICE AND SCHOOL SUPPLIES  
 Phil-am Compound, Commission Civil St.,  
 Brgy. Fatima, Jaro, Iloilo City

**SUBJECT: NOTICE TO PROCEED**

**Dear Sir:**

This Notice is hereby given to your company with the attached purchase order having been approved with the following details:

Reference No.	:	<b>ISAT U GOODS – 2024 – 02 – 036</b>
Contract Title	:	<b>PROCUREMENT OF ATHLETIC SUPPLIES FOR PE AND SPORTS AFFAIRS</b>
Contract No.	:	<b>2024-05-021</b>
Contract Cost	:	<b>PhP 856,824.40</b>
Delivery Period	:	<b>30 calendar days</b>

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the **Procurement Management Office** with contact no. 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one (1) copy and return the other to the office of the undersigned.

Very truly yours,

**GABRIEL M. SALISTRE JR., PEE, DIT**  
 SUC President III

06 AUG 2024

I acknowledge receipt of this Notice on: \_\_\_\_\_

Name of Representative of the Bidder: CHARLES PADERNAL

Authorized Signature: \_\_\_\_\_

