



Republic of the Philippines  
**Iloilo Science and Technology University**  
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**OFFICE OF THE UNIVERSITY PRESIDENT**

**MR. CHRISTIAN BUANJUG**  
Authorized Representative  
SYNERGYTRUMP TRADING  
21-A Mindanao Ave., Tandang Sora,  
Quezon City

**SUBJECT: NOTICE TO PROCEED**

**Dear Mr. Buanjug:**

This Notice to proceed is hereby given to your company with the attached purchase order having been approved with the following details:

Reference No. : SVP-2024-145  
Contract Title : PROCUREMENT OF PRINTER INK  
Purchase Order No. : 2024-08-215  
Contract Amount : PhP 72,660.00  
Delivery Period : 15 calendar days upon receipt of PO

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the Procurement Management Office with contact no. 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours,

  
**GABRIEL M. SALISTRE JR., PEE, DIT**  
SUC President III

I acknowledge receipt of this Notice on: 09/06/24

Name of Representative of the Bidder: Christian Buanjug

Authorized Signature: 