



Republic of the Philippines
Iloilo Science and Technology University
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OFFICE OF THE UNIVERSITY PRESIDENT

MS. EDEN GRACE DULACA
 Sales and Marketing Officer
 INA FARMERS LEARNING SITE AND AGRI-FARM INC.
 Agcuyawan Calsada, Barotac Nuevo, Iloilo

SUBJECT: NOTICE TO PROCEED

Dear Ms. Dulaca:

This Notice to proceed is hereby given to your company with the attached purchase order having been approved with the following details:

Reference No.	:	LV-2024-014
Contract Title	:	LEASE OF VENUE AND CATERING SERVICES
Purchase Order No.	:	2024-08-230
Contract Amount	:	PhP 389,500.00
Delivery Period	:	September 25-27, 2024

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the purchase order and in accordance with the implementing schedule.

Further, you are requested to coordinate with the **Procurement Management Office** with contact no. 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours,

GABRIEL M. SALISTRE JR., PEE, DIT
 SUC President *Ilaki*

06 SEP 2024

I acknowledge receipt of this Notice on: _____

Name of Representative of the Bidder: EDEN GRACE DULACA

Authorized Signature: *Eden Grace Dulaca*

