



Republic of the Philippines
Iloilo Science and Technology University
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OFFICE OF THE UNIVERSITY PRESIDENT

MR. DAVE B. PENDON
 Authorized Representative
 PHILIPPINE DUPLICATORS INC.
 Cor. Burgos-Magdalo Sts., La Paz, Iloilo City

SUBJECT: NOTICE TO PROCEED

Dear Mr. Pendon:

This Notice to proceed is hereby given to your company with the attached purchase order having been approved with the following details:

Reference No.	:	ISAT U GOODS 2024-08-070
Contract Title	:	PROCUREMENT OF IT EQUIPMENT AND SUPPLIES FOR VARIOUS OFFICES – LOT 2
Contract No.	:	2024-10-058
Contract Amount	:	PhP 759,000.00
Delivery Period	:	THIRTY (30) calendar days upon receipt of NTP

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the contract and in accordance with the implementing schedule.

Further, you are requested to coordinate with the **Procurement Management Office** with contact no. 320-7190 loc.125 for instructions prior to the delivery of the said project.

Please acknowledge receipt and acceptance of this notice by signing both copies on the space provided below. Keep one copy and return the other to the office of the undersigned.

Very truly yours,

GABRIEL M. SALISTRE JR., PEE, DIT
 SUC President II

I acknowledge receipt of this Notice on: 11-11-24

Name of Representative of the Bidder: Dave Pardon

Authorized Signature: _____

