

SMP

**PURCHASE ORDER**  
ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY  
Burgos St., LaPaz, Iloilo City

DOC # 74585

Supplier : <b>ILOILO PRINTING AND SERVICES</b>	P.O. No. : <b>2024-11-284</b>
Address : <b>R. Mapa St., Airport, Mandurriao, Iloilo City</b>	Date : <b>November 27, 2024</b>
TIN : <b>154-542-277-000</b>	Mode of Procurement : <b>Small Value Procurement</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Burgos Street, La Paz, Iloilo City**      Delivery Term : **30 calendar days after approval of final lay-out**

Date of Delivery : \_\_\_\_\_      Payment Term : **CHARGE**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount	
1	pcs	<b>PRINTING JOB - LITERARY FOLIO OF THE JUNIOR TECHNOVATOR   PHIL. BRAND</b> Literary Folio – Manual lay outting, editing, proofreading and printing Size: 6 x 9 inches Number of pages: 35-40 pages excluding cover page Materials (Cover and inside pages): C2S 160 lbs Colored pages: Front, Back and Center pages colored, the remaining pages is 1 color (4 pages) Inside Material: Bookpaper 50 lbs with 20 complimentary copies.	400	50.00	20,000.00	
2	pcs	<b>PRINTING JOB - TABLOID ISSUE OF THE JUNIOR TECHNOVATOR   PHIL. BRAND</b> Tabloid – Manual lay outting, editing, proofreading and printing Size: 12 x 18 inches Number of pages: 15-20 pages Materials (Cover and inside pages): C2S 80 lbs Colored pages: All pages with 50 complimentary copies.	400	100.00	40,000.00	
3	pcs	<b>PRINTING JOB - LITERARY FOLIO OF THE BATANG TEKNIKO   PHIL. BRAND</b> Literary Folio – Manual lay outting, editing, proofreading and printing Size: 6 x 9 inches Number of pages: 35-40 pages excluding cover page Materials (Cover and inside pages): C2S 160 lbs Colored pages: Front, Back and Center pages colored, the remaining pages is 1 color (4 pages) Inside Material: Bookpaper 50 lbs with 20 complimentary copies.	400	50.00	20,000.00	
4	pcs	<b>PRINTING JOB - TABLOID ISSUE OF THE BATANG TEKNIKO   PHIL. BRAND</b> Tabloid – Manual lay outting, editing, proofreading and printing Size: 12 x 18 inches Number of pages: 15-20 pages Materials (Cover and inside pages): C2S 80 lbs Colored pages: All pages with 50 complimentary copies.  <i>Warranty Period: 15 days from the time the materials have been delivered to the final destination and accepted by Iloilo Science and Technology University representative.</i>	400	100.00	40,000.00	
***** Nothing Follows ***** For official use at the Office of Student Affairs and Services (The Junior Technovator – Laboratory School) Requested by: Emily A. De la Cruz					<b>Total</b>	<b>120,000.00</b>

**(Total Amount in Words): ONE HUNDRED TWENTY THOUSAND PESOS ONLY**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Emilia Perante*  
**ILOILO PRINTING AND SERVICES**  
Name of Supplier  
**DEC 09 2024**  
Date

Very truly yours,  
*Gabriel M. Salistre Jr.*  
**GABRIEL M. SALISTRÉ JR., PEE, DIT**  
University President  
**DEC 09 2024**  
Date

Fund Cluster : **SMP**

Funds Available : \_\_\_\_\_  
*Jessica M. Genzola*  
**JESSICA M. GENZOLA**  
Accountant IV

ORS/BURS No. : **2024-12-0257**

Date of the ORS/BURS: \_\_\_\_\_

Amount : **120,000.00**