

PURCHASE ORDER
ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY
 Burgos St., LaPaz, Iloilo City

DOC # 72903

Supplier : PROGRESS HOME AND OFFICE FURNISHINGS	P.O. No. : 2024-09-245
Address : #10 Lopez Jarna St., La Paz, Iloilo City	Date : September 23, 2024
TIN : 002-884-643-011	Mode of Procurement : Small Value Procurement

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Burgos Street, La Paz, Iloilo City</u>	Delivery Term : <u>30 Calendar days upon receipt of PO</u>
Date of Delivery : _____	Payment Term : <u>CHARGE</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	CABINET BRAND: LJF MODEL: LJF-N001 Open Type Cabinet 6 layer with 5 adjustable shelves Made in Gauge 22 GI sheet in powder coated finish Dim: W90 x D45 x H185cm Color: Gray (See attached picture). Warranty Period: 1 year After Sales Services: With lifetime free service warranty on service center @ La Paz Showroom ***** Nothing Follows ***** For the official use. To be used as a filing cabinet in the Office of Student Affairs and Services for compliance with ISO Standards Requested by: Ely S. Clasio	5	10,500.00	52,500.00
Total					52,500.00

(Total Amount in Words): FIFTY TWO THOUSAND FIVE HUNDRED PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

**PROGRESS HOME AND OFFICE
 FURNISHINGS**

Name of Supplier

04 OCT 2024

Date

Very truly yours,

RUSS ALLEN B. NAPUD, DIT

VP for Administration and Finance

04 OCT 2024

Date

Fund Cluster : 104

Funds Available : _____

JESSICA M. GENZOLA

Accountant IV

ORS/BURS No. : 2024-09-1447

Date of the ORS/BURS: _____

Amount : 52,500.00