

**CONTRACT AGREEMENT**

21 OCT 2024

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, between the **ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**, a public institution of higher learning, organized and existing under Republic Act No. 10595, with office address at Burgos Street, La Paz, Iloilo City, Philippines, represented herein by **DR. GABRIEL M. SALISTRÉ, JR.**, in his capacity as SUC President III (hereinafter called the "ISAT U") and **ROG ENTERPRISE** with office address at Fix Plaza 2, Calajunan, Mandurriao, Iloilo City, Philippines represented by its Authorized Representative, **MR. JOHN REY D. CASTROVERDE** (hereinafter referred to as the "SUPPLIER");

WHEREAS, **ISAT U** invited Bids for certain goods and ancillary services, particularly the **PROCUREMENT OF OFFICE AND JANITORIAL SUPPLIES FOR VARIOUS OFFICES** with Project Reference No. ISAT U GOODS – 2024 – 02 – 035 and has accepted a Bid by the **SUPPLIER** in the sum of **THREE HUNDRED FIFTEEN THOUSAND FIVE HUNDRED SEVENTY FIVE PESOS AND FIFTY CENTAVOS (PhP 315,575.50) ONLY**, hereinafter called the "Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to;
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;

Item	Description	Brand	Qty/ Unit	Unit Cost	Total
1	Clear Book, 8.5 in. x 13 in, 60 pockets	HBW	25 pieces	200.00	5,000.00
2	File Box - Big, with Cover, blue	Locally made	50 pieces	240.00	12,000.00
3	Guntacker, 12 mm	Joy	3 pieces	580.00	1,740.00
4	Paper - Bond Paper - 8.5 in x 13 in, premium grade, subs 20	Smartist	200 reams	205.00	41,000.00
5	Paper - Bond Paper - A4, 8.27" x 11.69" premium grade, subs 20	Double A	200 reams	193.00	38,600.00
6	Paper - Special Board Paper - Board Paper, A4, 180 gsm, beige, 10 sheets/pack	Worx	200 packs	32.00	6,400.00
7	Plastic Refill - for 3 ring binder	Locally made	50 pieces	8.50	425.00
8	Staple Wire - #35 mm, Heavy Duty	TM	100 boxes	29.25	2,925.00
9	Ballpen - Black, 0.5 mm, 12pcs/box	Panda	10 boxes	62.00	620.00
10	Ballpen - blue, 0.5 mm, 12pcs/box	Panda	5 boxes	62.00	310.00
11	Ballpen - red, 0.5 mm, 12pcs/box	Panda	5 boxes	62.00	310.00
12	Binder - 2 ring binder, heavy duty, 2"	Locally made	30 pieces	110.00	3,300.00
13	Binder - 2 ring binder, heavy duty, 3"	Locally made	30 pieces	110.00	3,300.00
14	Binder - 3 ring binder, heavy duty, 1"	Locally made	20 pieces	390.00	7,800.00
15	Cable Tie - Releasable-Reusable nylon cable tie, 2.5x200mm, 100's/pack, white	Locally made	10 packs	344.00	3,440.00
16	Correction Tape - 20 m x 5 mm	TM	30 pieces	43.00	1,290.00
17	Eraser - Black/whiteboard eraser	Excellent	20 pieces	16.50	330.00
18	Folder - Folder, long size, (white)	System	50 pieces	4.50	225.00
19	Folder - Short size, 8.5 x 11 in, white 100 pcs/ream	System	1 ream	440.00	440.00
20	Paper - Bond Paper - 8.5 in x 13 in, premium grade, subs 20	Smartist	50 reams	205.00	10,250.00

JANINE LOUISE AUSTRIA

JOHN REY D. CASTROVERDE  
Authorized Representative

GABRIEL M. SALISTRÉ JR., PEE, DIT  
SUC President III

RUSS ALLEN B. MAPUD, DIT  
VP for Administration and Finance

JOEL A. CIRIACO, PhD  
Dean, COE



*Handwritten Signature*  
 JANINE LOUISE AUSTRIA

JOHN REY D. CASTROVERDE  
 Authorized Representative

GABRIEL M. SALISTRER, PEE, DIT  
 SUC President III

RUSS ALLEN B. MAPUD, DIT  
 VP for Administration and Finance

JOEL A. CIRIACO, PhD  
 Dean, COE

21	Paper - Bond Paper - A4, 8.27" x 11.69" premium grade, subs 20	Double A	30 reams	193.00	5,790.00
22	Paper Clips, big, assorted color, vinyl coated	TM	10 boxes	23.50	235.00
23	Paper Clips, regular, assorted color, vinyl coated	TM	10 boxes	10.00	100.00
24	Scissors - big, for cloth/tailoring, comfortable handle, premium quality	Joy	10 pieces	58.50	585.00
25	Stapler - #35, with staple remover, high quality	TM	5 pieces	133.00	665.00
26	Air Freshener - 320 ml, spray type (assorted scent)	Glade	30 bottles	250.00	7,500.00
27	Air Freshener - 320 ml, spray type (assorted scent)	Glade	25 bottles	250.00	6,250.00
28	Air Freshener - Aircon Freshener - 80 g (assorted scent)	Shaldan	30 pieces	235.00	7,050.00
29	Alcohol - 500 ml, 70% Ethyl, Hypoallergenic with Moisturizer	Green Cross	30 bottles	108.00	3,240.00
30	Broom - Soft Broom, Heavy duty	Baguio	5 pieces	220.00	1,100.00
31	Dishwashing Liquid, assorted scent	Starwash	20 gallons	240.00	4,800.00
32	Disinfectant - Disinfectant Spray - atleast 510g, assorted scent	Lysol	10 bottles	630.00	6,300.00
33	Dust Pan - big, plastic w/ long handle	Locally made	6 pieces	109.00	654.00
34	Feather Duster - Microfiber Feather Duster	Locally made	3 pieces	373.00	1,119.00
35	Garbage Bin - 11 liter, garbage bin, plastic with cover, good quality	Locally made	3 pieces	145.00	435.00
36	Glass Cleaner - Assorted Scent, Regular, 500 ml	Zirn	5 bottles	177.00	885.00
37	Hand Sanitizer - Gel-type 500ml, with dispenser	Green Cross	10 pieces	148.00	1,480.00
38	Mop - 360 Floor Spin mop with Rinse bucket	Gallery	3 sets	1,595.00	4,785.00
39	Pail - plastic, with cover and comfort grip handle, 16 liters, premium quality	Locally made	5 pieces	280.00	1,400.00
40	Tissue Paper - 3-ply, 600 sheets/roll	Sanicare	30 rolls	32.25	967.50
41	Toilet Bowl Cleaner - 700 to 900 ml with Bleach	Domex	5 bottle	194.00	970.00
42	Air Purifier - Air Humidifier Purifier, capacity silver ion antibacterial, UV Lamp purification	Locally made	1 unit	5,600.00	5,600.00
43	Alcohol - 70% Ethyl alcohol with moisturizer in gallon	Safewell	5 gallons	265.00	1,325.00
44	Detergent - Detergent Wash Soap Powder with Fabcon 1 Kilo	Surf	15 packs	149.00	2,235.00
45	Face Masks - Disposable Face Masks, 3 ply, 50pcs/box	Mediclean	100 boxes	60.00	6,000.00
46	Garbage Bag - XXL 100 pcs/pack, black, thick	Glizter	80 packs	800.00	64,000.00
47	Vacuum cleaner, wet and dry vacuum	Stanley	2 pieces	8,665.00	17,330.00
48	Wet wipes, 80 sheets/pack	Sanicare	150 packs	118.00	17,700.00
49	Laminator - Laminating machine, with free 50 sheets A4 or 1 roll laminating film. Digital laminator/A3 Laminating Machine. Specifications: For A3 Size (4) Four rollers, 330mm entrance, Digital temperature controller, Laminating speed: 600mm/min., Max Laminating thickness: 1.2mm, Ready time: 3-6 in, 230V, 60Hz	I-tech	1 unit	5,370.00	5,370.00
	<i>Delivery Period: 30 calendar days</i>				
	<i>Warranty Period: 1 year</i>				
	***** Nothing Follows *****				
	For the official use of the University.				
	Requested by: Joel A. Ciriaco				
	<b>TOTAL BID AMOUNT</b>				<b>PhP 315,575.50</b>

- iii. General and Special Conditions of Contract; and
- iv. Supplemental or Bid Bulletins, if any

- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of **THREE HUNDRED FIFTEEN THOUSAND FIVE HUNDRED SEVENTY FIVE PESOS AND FIFTY CENTAVOS (PhP 315,575.50) ONLY** or such other sums as may be ascertained, the **ROG ENTERPRISE** agrees to supply and deliver **OFFICE AND JANITORIAL SUPPLIES FOR VARIOUS OFFICES** in accordance with his/her/its Bid.

4. The **ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

**IN WITNESS WHEREOF** the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY (ISAT U)**

By:

**GABRIEL M. SALISTRE, JR., PEE, DIT**  
SUC President *ll-haf de*

**ROG ENTERPRISE**

By:

**JOHN REY D. CASTROVERDE**  
Authorized Representative

WITNESSETH:

**JOEL A. CIRIACO**  
Dean, College of Education

**JANINE LOUISE AUSTRIA**

**RUSS ALLEN B. NAPUD, DIT**  
Vice President for Administration and Finance



REPUBLIC OF THE PHILIPPINES:  
CITY OF ILOILO : S.S  
X-----X

ACKNOWLEDGMENT

21 OCT 2024

Before me, a Notary Public, in the City of Iloilo, this \_\_\_\_ day of \_\_\_\_\_, 2024 personally appeared the following persons who exhibited their identification cards to establish their identities, to wit:

	Name	Government ID	Place Issued	Date Issued
1	GABRIEL M. SALISTRE JR., PEE, DIT	<u>ID NUMBER</u> 04-0232	<u>ISAT</u> <u>UNIVERSITY</u> <u>ILOILO CITY</u>	<u>05 August</u> <u>2023</u>
2	JOHN REY D. CASTROVERDE	ID No. <u>499-952-691</u>	<u>Iloilo City</u>	<u>4-2-2014</u>

They are known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free, voluntary act and deed as well as the voluntary act of the institution / agencies they represent.

The instrument consists of four (4) pages including this page wherein this acknowledgement is written and duly signed by the parties and their witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, on the date and place above written.

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Page No.  
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Series of

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2024

Notary Public

**ATTY. ANNELENE PRADO-SINGIAN**  
NOTARY PUBLIC FOR THE CITY AND PROVINCE  
OF ILOILO UNTIL 12/31/2025  
IBP NO. 383875, 1/1/2024, PASIG CITY  
PTR NO. 8418184, 1/2/2024, ILOILO CITY  
NOT. REG. NO. 8, ROLL NO. 67931  
MCLE VII UNTIL 4/14/2025, NO. 009677  
TIN 937-200-661  
MEZZANINE FLOOR, RED PLAZA BUILDING  
JM RASA ST., ILOILO CITY 033-326-48-92