

PURCHASE ORDER
ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY
 Burgos St., LaPaz, Iloilo City

DOC # 71893

Supplier: **GRAND XING IMPERIAL HOTEL** P.O. No.: 2024-07-193
 Address: H. Montinola cor Muelle Loney Sts., Iloilo City Date: July 23, 2024
 TIN: 467-287-799-000 Mode of Procurement: **LEASE OF VENUE**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Burgos Street, La Paz, Iloilo City Delivery Term: **August 5, 2024**
 Date of Delivery: _____ Payment Term: **CHARGE**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Lease of Venue and Catering Services With Inclusions: a. Buffey Lunch * Main entrée (3 main course with steamed rice) * Soup * Salad * Vegetables * Dessert * Beverage b. AM and PM Snacks c. Free flowing coffee d. Use of Venue from 8:00am to 5:00pm (on August 5, 2024) e. An area with capacity of 650 pax f. Banquet set up g. Use of sound system with microphones, electricity and WiFi connection h. Use of stage and podium i. Directional Signages j. Secretarial table for registration k. 1 complimentary room with buffet breakfast	650	900.00	585,000.00
2	lot	LED Wall Rental Fee ***** Nothing Follows ***** For the University Pre-Opening Conference for the 1st Semester AY 2024-2025 on August 5, 2024. Requested by: Corazon C. Corbal	1	18,000.00	18,000.00
Total					603,000.00

(Total Amount in Words): Six Hundred Three Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

GRAND XING IMPERIAL HOTEL

 Name of Supplier
02 AUG 2024

 Date

GABRIEL M. SALISTRE, JR., PEE, DIT

 SUC President III
02 AUG 2024

 Date

Fund Cluster: 164
 Funds Available: _____

JESSICA M. GENZOLA, JR.
 Accountant IV

ORS/BURS No.: 2024-07-1054
 Date of the ORS/BURS: _____
 Amount: **603,000.00**