

PURCHASE ORDER

ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY

Burgos St., LaPaz, Iloilo City

DOC # 71032

Supplier: GRAND XING IMPERIAL HOTEL	P.O. No. : 2024-06-173
Address : H. Montinola cor Muelle Loney Sts., Iloilo City	Date : June 10, 2024
TIN : 467-287-799-000	Mode of Procurement : LEASE OF VENUE

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <u>Burgos Street, La Paz, Iloilo City</u>	Delivery Term : June 17, 2024
Date of Delivery : _____	Payment Term : CHARGE

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	Lease of Venue and Catering Services With Inclusions: 1. Use of venue from 3:00PM - 7:00PM on June 17, 2024 with table and chairs arrangement 2. Use of sound, electricity & wifi connection 3. Use of stage and podium 4. Directional Signages 5. Secretariat Table (for registration) 6. Food Buffet Dinner Choice of Soup Three (3) Entrées Steamed Rice One (1) Side Dish One (1) Dessert Soda	86	650.00	55,900.00
2	lot	LED Wall Rental Fee ***** Nothing Follows ***** For the official activity of the University: CEA Recognition and Baccalaureate Program 2024. Requested by: Rowena P. Calasara	1	18,000.00	18,000.00
Total					73,900.00

(Total Amount in Words): Seventy Three Thousand Nine Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: <div style="text-align: center;"> GRAND XING IMPERIAL HOTEL Name of Supplier _____ Date 13 JUN 2024 </div>	Very truly yours, <div style="text-align: center;"> RUSS ALLEN B. NAPUD, DIT VP for Administration and Finance _____ Date 13 JUN 2024 </div>
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Fund Cluster : <u>164</u> Funds Available : _____ <div style="text-align: center;"> JESSICA M. GENZOLA Accountant IV </div>	ORS/BURS No. : <u>2024-06-7024</u> Date of the ORS/BURS: _____ Amount : 73,900.00
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