

**CONTRACT AGREEMENT**

10 JUL 2024

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ between the **ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**, a public institution of higher learning, organized and existing under Republic Act No. 10595, with office address at Burgos Street, La Paz, Iloilo City, Philippines, represented herein by **DR. GABRIEL M. SALISTRE, JR.**, in his capacity as SUC President III (hereinafter called the "**ISAT U**") and **PHILIPPINE DUPLICATORS, INC.** with office address at Cor. Burgos St., Magdalo Sts, La Paz, Iloilo City, Philippines represented by its Authorized Representative, **MR. DAVE B. PENDON** (hereinafter referred to as the "**SUPPLIER**");

WHEREAS, **ISAT U** invited Bids for certain goods and ancillary services, particularly the **PROCUREMENT OF PHOTOCOPIER MACHINE FOR COE** with Project Reference No. ISAT U GOODS – 2024 – 03 – 038 and has accepted a Bid by the **SUPPLIER** in the sum of **FOUR HUNDRED SIXTY TWO THOUSAND PESOS (PhP 462,000.00) ONLY**, hereinafter called the "Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to;
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;

| Item No. | Description/Brand   | Qty/ Unit | Unit Price | Total Price           |
|----------|---|-----------|------------|-----------------------|
| 1        | Photocopier Machine<br>Brand: <b>RICOH/GESTETNER IM C2010</b><br>Colored Digital Photocopier with auto reverse Document Feeder<br>Full Touch Screen Control Panel<br>20 copies per minute, min.<br>Scanning speed: min. 80 ipm<br>2 x 550 sheets cassette tray and 80-100 sheet bypass tray<br>Auto back-to-back copying/printing<br>Print Resolution Maximum: 4,800 x 1,200 DPI equivalent<br>Enlarger/Reducer<br>Network Ready - LAN<br>With metal stand and with<br>HIMARK SVR-2000VA<br>servo motor AVR 2KVA<br>With built-in 1 set toner CMYK plus and 2 Black toner | 2 units   | 231,000.00 | 462,000.00            |
|          | <i>Delivery Period: 30 calendar days</i>  |           |            |                       |
|          | <i>Warranty Period: 1 year warranty on parts</i>  |           |            |                       |
|          | <i>After Sales Services: Available Service Center within locality.</i> <ul style="list-style-type: none"> <li>➤ <i>Free monthly Check up</i></li> <li>➤ <i>Free basic operator's training</i></li> <li>➤ <i>Lifetime free service</i></li> <li>➤ <i>Free Delivery and Installation</i></li> <li>➤ <i>Should have exclusive distributor certificate</i></li> </ul>   |           |            |                       |
|          | ***** Nothing Follows *****   |           |            |                       |
|          | For the official use of the College of Education Dean's Office.   |           |            |                       |
|          | Requested by: Joel A. Ciriaco   |           |            |                       |
|          | <b>TOTAL BID AMOUNT</b>   |           |            | <b>PhP 462,000.00</b> |

- iii. General and Special Conditions of Contract; and
- iv. Supplemental or Bid Bulletins, if any

- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

DAVE B. PENDON  
Authorized Representative

GABRIEL M. SALISTRE JR., PEE, DIT  
SUC President III

RUSS ALLEN B. MAPUD, DIT  
VP for Administration and Finance

JOEL A. CIRIACO, PhD  
Dean, COE

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

- 3. In consideration for the sum of **FOUR HUNDRED SIXTY TWO THOUSAND PESOS (PhP 462,000.00) ONLY** or such other sums as may be ascertained, the **PHILIPPINE DUPLICATORS, INC.** agrees to supply and deliver **PHOTOCOPIER MACHINE FOR COE** in accordance with his/her/its Bid.
- 4. The **ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

**IN WITNESS WHEREOF** the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY (ISAT U)**

**PHILIPPINE DUPLICATORS, INC.**

By:

By:

**GABRIEL M. SALISTRE, JR., PEE, DIT**  
SUC President

**DAVE B. PENDON**  
Authorized Representative

WITNESSETH:

**JOEL A. CIRIACO, PhD**  
Dean, College of Education

**RUSS ALLEN B. NAPUD, DIT**  
Vice President for Administration and Finance



REPUBLIC OF THE PHILIPPINES:  
CITY OF ILOILO : S.S  
X-----X

**ACKNOWLEDGMENT**

Before me, a Notary Public, in the City of Iloilo, this 10 JUL 2024, 2024 personally appeared the following persons who exhibited their identification cards to establish their identities, to wit:

| Name                                | Government ID                      | Place Issued   | Date Issued                     |
|-------------------------------------|------------------------------------|--|---------------------------------|
| 1 GABRIEL M. SALISTRE JR., PEE, DIT | <u>ID NUMBER</u><br><u>04-0232</u> | <u>ISAT</u><br><u>UNIVERSITY</u><br><u>ILOILO CITY</u> | <u>05 August</u><br><u>2023</u> |
| 2 DAVE B. PENDON                    | <u>TIN</u><br><u>486-750-583</u>   | <u>Iloilo City</u>                                     | <u>7.4.16</u>                   |

They are known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free, voluntary act and deed as well as the voluntary act of the institution / agencies they represent.

The instrument consists of three (3) pages including this page wherein this acknowledgement is written and duly signed by the parties and their witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, on the date and place above written.

Doc No. 77 :  
Page No. 17 :  
Book No. CVII :  
Series of 2024 :

Notary Public  
**ALY. BENEDICTO S. PRADO JR**  
 NOTARY PUBLIC FOR THE CITY AND PROVINCE  
 OF ILOILO UNTIL 12/31/2024  
 IBP NO. 300698, 1/2/2024, PASIG CITY  
 PTR NO. 84-18185, 1/2/2024, ILOILO CITY  
 NOT. REG. NO. 14, ROLL NO. 25533  
 MCLE VII UNTIL 4/14/2025 NO. 009879  
 TIN 117-355-747  
 MEZZANINE FLOOR, RED PLAZA BUILDING,  
 EDEN ST., ILOILO CITY (033) 324-89-87

*(Handwritten signatures and initials)*