

### CONTRACT AGREEMENT

THIS AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 01 JUL 2024 between the **ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY**, a public institution of higher learning, organized and existing under Republic Act No. 10595, with office address at Burgos Street, La Paz, Iloilo City, Philippines, represented herein by **DR. GABRIEL M. SALISTRE, JR.**, in his capacity as SUC President III (hereinafter called the "ISAT U") and **PHILIPPINE DUPLICATORS, INC.** with office address at Cor. Burgos St., Magdalo Sts, La Paz, Iloilo City, Philippines represented by its Authorized Representative, **MR. DAVE B. PENDON** (hereinafter referred to as the "SUPPLIER");

WHEREAS, **ISAT U** invited Bids for certain goods and ancillary services, particularly the **PROCUREMENT OF PHOTOCOPIER MACHINE FOR VARIOUS OFFICES (ITEM 1, 3 & 4)** with Project Reference No. ISAT U GOODS – 2024 – 02 – 029 and has accepted a Bid by the **SUPPLIER** in the sum of **SIX HUNDRED EIGHTY THOUSAND PESOS (PhP 680,000.00) ONLY**, hereinafter called the "Contract Price".

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to;
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;

Item No.	Description/Brand	Qty/ Unit	Unit Price	Total Price
1	Photocopier Brand: <b>RICOH / GESTETNER</b> RICOH / GESTETNER IM C2010 Heavy Duty Full Color Copier/Printer/Scanner   Auto Reverse Document Feeder   Full Touch Screen Control Panel   Warm-up Time 24 Seconds or Less 20 Copies per minute, minimum Scanning Speed: 80 ipm   2 x 500 sheets cassette tray and 100 sheet bypass tray or higher   Auto back to back copying/printing   Print Resolution: 4,800 x 1,200 DPI   Enlarger/Reducer   Network Ready   With Metal Stand   AVR Servo-Motor 2Kva   Paper Size: 8.5 x 13 in, Letter, Legal, A4, A3   With Reserve 1 Set Toner CMYK and 2 crg. Toner Black	1 set	324,000.00	324,000.00
3	Photocopier Brand: <b>RICOH / GESTETNER</b> RICOH / GESTETNER IM C2010 Full Color Copier/Printer/Scanner   Auto Reverse Document Feeder   Full Touch Screen Control Panel   Warm-up Time 24 Seconds or Less   20 Copies per minute, minimum   Scanning Speed: 80 ipm   2 x 500 sheets cassette tray and 100 sheet bypass tray or higher   Auto back to back copying/printing   Print Resolution: 4,800 x 1,200 DPI Enlarger/Reducer   Network Ready   With Metal Stand   AVR Servo-Motor 2kVA   Paper Size: 8.5 x 13 in, Letter, Legal, A4, A3   With Reserve 1 Set Toner CMYK	1 set	269,000.00	269,000.00
4	Photocopier Brand: <b>GESTETNER</b> GESTETNER M 2701 Multipurpose Photocopier Machine, with complete accessories and with automatic reverse document feeder, 1 pc reserve toner   Metal stand and AVR Servo Motor 2kVa   Print, Copy, Scan   Monochrome   Speed: 20 copier per minute   Automatic Document Feeder   Duplex Capability for 2-sided print/copy   A4 & A3 Document Size   Print from USB flash memory   Ethernet Port for Network Sharing & Connectivity	1 set	87,000.00	87,000.00

DAVE B. PENDON  
Authorized Representative

GABRIEL M. SALISTRE JR., PEE, DIT  
SUC President III

RUSS ALLEN B. NAPUD, DIT  
VP for Administration and Finance

CORAZON C. CORBAL, PhD  
VP for Academic Affairs



Delivery Period: 30 calendar days			
Warranty Period: 1 year warranty on parts			
After Sales Services: Available Service Center within locality.			
<ul style="list-style-type: none"> <li>➤ Free monthly Check up</li> <li>➤ Free basic operator's training</li> <li>➤ Lifetime free service</li> <li>➤ Free Delivery and Installation</li> </ul>			
***** Nothing Follows *****			
For the official use and additional high end production equipment of the office.			
Requested by: <i>Corazon C. Corbalan</i>			
<b>TOTAL BID AMOUNT</b>			<b>PhP 680,000.00</b>

- iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
- Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.
3. In consideration for the sum of **SIX HUNDRED EIGHTY THOUSAND PESOS (PhP 680,000.00) ONLY** or such other sums as may be ascertained, the **PHILIPPINE DUPLICATORS, INC.** agrees to supply and **PHOTOCOPIER MACHINE FOR VARIOUS OFFICES** in accordance with his/her/its Bid.
4. The **ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

**IN WITNESS WHEREOF** the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

**ILOILO SCIENCE AND TECHNOLOGY UNIVERSITY (ISAT U)**  
By:

*[Signature]*  
**GABRIEL M. SALISTRE, JR., PEE, DIT**  
SUC President III

**PHILIPPINE DUPLICATORS, INC.**

By:

*[Signature]*  
**DAVE B. PENDON**  
Authorized Representative

WITNESSETH:

*[Signature]*  
**CORAZON C. CORBAL, PhD**  
Vice President for Academic Affairs

*[Signature]*  
**RUSS ALLEN B. NAPUD, DIT**  
Vice President for Administration and Finance

REPUBLIC OF THE PHILIPPINES:  
CITY OF ILOILO : S.S  
X-----X

**ACKNOWLEDGMENT**

Before me, a Notary Public, in the City of Iloilo, this 01 JUL 2024, 2024 personally appeared the following persons who exhibited their identification cards to establish their identities, to wit:

	Name	Government ID	Place Issued	Date Issued
1	GABRIEL M. SALISTRE JR., PEE, DIT	<u>ID NUMBER</u> <u>04-0232</u>	<u>ISAT</u> <u>UNIVERSITY</u> <u>ILOILO CITY</u>	<u>05 August</u> <u>2023</u>
2	DAVE B. PENDON	<u>TIN 486-750-583</u>	<u>Iloilo City</u>	<u>7-4-2016</u>

They are known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free, voluntary act and deed as well as the voluntary act of the institution / agencies they represent.

The instrument consists of three (3) pages including this page wherein this acknowledgement is written and duly signed by the parties and their witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL, on the date and place above written.

Notary Public

Doc No. 159 :  
Page No. 33 :  
Book No. C1 :  
Series of 2024 .

*[Handwritten Signature]*  
**NOTARY PUBLIC FOR THE CITY AND PROVINCE OF ILOILO UNTIL 12/31/2025**  
 BP NO. 300698, 1/2/2024, PASIG CITY  
 TR NO. 8418185, 1/2/2024, ILOILO CITY  
 NOT. REG. NO. 14, ROLL NO. 25533  
 MCLE VII UNTIL 4/14/2025 NO. 009879  
 TIN 117-355-747  
 SEZANINE FLOOR, RED PLAZA BUILDING,  
 W. BASA ST., ILOILO CITY (053) 324-40-00